

COVID-19 Agribusiness' WHS Requirements Webinar

For further information and contact details to reach
your local Agricultural Coordination Officer - ACO

Email: DAFCOVID19Enquiries@daf.qld.gov.au

Phone the DAF Call Centre on 13 25 23

For further information to assist Agribusiness please review the following sites

Head to www.business.qld.gov.au

For specific information for employment of Seasonal Workers see the link below

<https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/coronavirus-support/seasonal-workers-covid19>

For information on Border Passes please go to
<https://www.qld.gov.au/border-pass>



JESS CRAWFORD
CHRRUP

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Safe Station is the complete workplace health and safety solution for your agricultural business.

We help you document your safety culture in the format of a safety management system. Giving you the ability to demonstrate how you are meeting your duty of care as a business owner.

What is involved?

- Our staff work with you and your team to identify hazards, develop safe work procedures, manage risks, design and undertake staff/contractor inductions which will be built into your business
- Safe Station can be delivered to individual businesses or to small groups
- A follow up 3, 6 or 12 months after the initial system is developed assists with further implementation and adjustments if required
- We will also keep you up to date with changes to legislative and regulatory requirements that may impact you
- Ongoing phone and email support is available for any questions you may have

What is a workplace health management plan?

- ❑ Use the template provided-Workplace health management plan template
- ❑ Add as much detail as you want
- ❑ Delete anything not relevant to your business

Queensland Health

Workplace Health Management Plan Template

Plan to reduce the risk of transmission of COVID-19 into Queensland workplaces and communities

This template is for:

- workplaces that employ, or have as visitors or contractors, interstate workers or seasonal workers and are required to submit a Health Management Plan under the relevant Queensland Chief Health Officer [Public Health Direction](#) (i.e. [Border restrictions direction](#) or [Seasonal workers health management plans direction](#)).

or

- Queensland businesses wishing to assess their plans to control COVID-19 associated risks.

This template may be used in conjunction with the [COVID-19 Workforce Impact Reduction Checklist](#) at annexure A. Note that substantially similar information within either document may be satisfied by reference to the information entered in the other, or for relevant industries, to the [Checklist for Reducing Workforce Impact from COVID-19](#) published by Safe Food Production Queensland.

Text may be entered into the fields below.

Company contact details	
Company name:	ABN:
Address of QLD site this plan applies to:	
Number of workers at site:	Date:
Key contact 1	
Name:	Position:
Phone:	Email:
Key contact 2	
Name:	Position:

Potential high risk areas

People entering your workplace from outside your business or from other locations/properties.

- ❑ Contract mustering teams
- ❑ Contract shearing teams
- ❑ Contract harvesting teams
- ❑ Machinery operators
- ❑ Contract picking teams

The risk is higher if anyone entering your workplace is working closely with others in your business, sharing tools, workspaces, equipment, vehicles and machinery.

These are the key areas that I would be focusing on to lower/control the risk.

Keep it practical

- ❑ Use the infrastructure you have where possible, get creative so make practical solutions to problems.
- ❑ Minimise the risk as much as possible: limit travel, contactless deliveries, limit people coming into your workplace where possible.
- ❑ Look at your current systems of work and see how pandemic control measures are already existing, highlight these in your plan.

Use the health management plan template as a guide for areas that you need to address, fill in relevant components of the template and delete what ever is not relevant.

Where does it fit

- Pandemic policy can be a separate policy that fits in your existing safety management system.
- Make sure that what is listed in your pandemic policy is covered in your safe work procedures e.g. washing hands, cleaning machinery interior before swapping operators.

Workplace Health and Safety Queensland

WHSQ session

- Overview of requirements of ensuring COVID-19 is managed in the workplace.
- Difference between Workplace Health Management Plans and existing responsibilities through WHS policy.
- Policy into practice, an example of what good looks like.

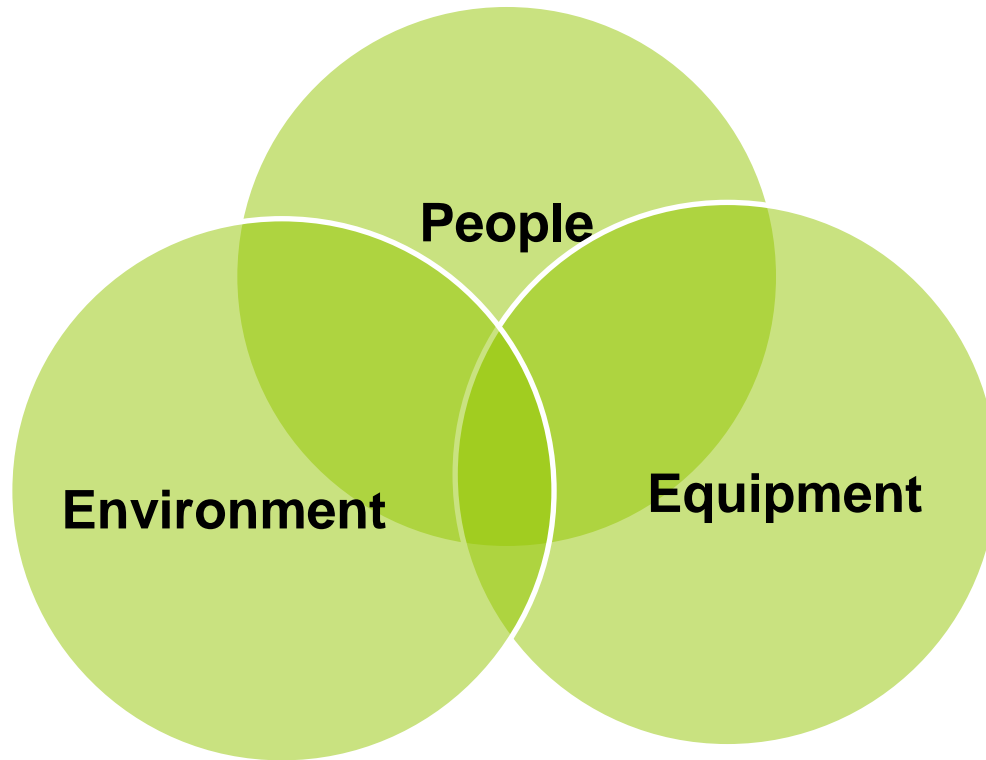
Laws and Compliance

- Health and safety duties on various parties at the workplace to ensure risks to work health and safety are effectively managed.
- The term **PCBU** is referred to in the legislation, the **Person in Control of the Business or Undertaking**. The PCBU is usually the primary duty holder such as the business owner.
- These duties include **managing risks to health and safety of workers and others** at the workplace.
- The **safe use of plant**, to ensure that workers have enough **information, supervision, instruction and training** to do their jobs properly and the **provision of amenities**.

Health Management Plans – which one do I need and why

- **Workplace Health Management Plan** – Health Directive for businesses employing seasonal workers requires businesses document how they will manage the risk of COVID-19 in their business. This is a requirement of Queensland Health.
- Requirements of Work Health and Safety legislation to **manage risk**.
- WHSQ, QPS, DAF and other agencies are currently monitoring compliance.

Fiona's 3 circles for everything



Tools to assist

Legislation and support documents

- Legislation
 - Codes of practice
 - Industry standards
 - Guidance material on specific issues
-
- For more information go to worksafe.qld.gov.au

Information and advice

- Short films
- Safety alerts
- Incident alerts
- Case studies
- Other state and territory links.

Contact us

- Email: agriculture@oir.qld.gov.au
- Website www.worksafe.qld.gov.au
- Infoline **1300 362 128**



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